

## **Monitoring & Evaluation officer**

**Position: 01**

### **Background of the project**

Palli Karma-Sahayak Foundation (PKSF), an apex development organization focusing on holistic and integrated approaches, was established by the Government of Bangladesh in May 1990 for sustainable poverty reduction through employment generation. PKSF has been implementing projects and programs in diversified sectors including sustainable enterprise, training and education, agriculture, climate change and disaster and so on. PKSF works with more than 15 million households through its 200 partner organizations. Many development partners, such as the World Bank, DFID, EU, ADB, IFAD, GIZ, GCF, and Adaptation Fund (AF) are working with PKSF. Please visit <http://www.pksf.org.bd> for details.

PKSF has been accredited to the Green Climate Fund (GCF), the only dedicated and largest climate change finance window, established under the United Nations Framework Convention on Climate Change (UNFCCC), in 2013. The GCF has approved the ECCCP-Drought project in the fact that Bangladesh faces an unpredictable drought hazard due to inadequate and uneven rainfall that affects the timing of onset and end of the monsoon season. The northwestern Barind region/districts of Bangladesh suffer the most from droughts. Climate change is changing the nature of droughts in Barind by increasing temperature and variations in precipitation. During droughts, almost all natural surface water sources evaporate, leaving none for drinking, sanitation or agriculture. The human cost is measured in a greater incidence of disease, especially among children and lack of nutrition due to crop failure, increased poverty and reduced development potential.

### **Objective of the project**

The main objective of the project is to increase the resilience of climate vulnerable-communities in drought-prone areas of Bangladesh. This objective is expected to be achieved by implementing activities covering three main components: i) improved institutional and technical capacities to address climate change-induced drought, ii) increased availability of surface and ground water for irrigation and drinking, and iii) drought-resilient livelihoods created through sustainable agricultural production.

The SKS Foundation is going to implement GCF & PKSF Funded ECCCP-Drought project at Tanore Upazilla of Rajshahi District. For implementing the project, SKS Foundation is seeking qualified candidate for the position of the “Monitoring & Evaluation Officer” in its Project Management Unit (PMU) of the ECCCP-Drought project.

**Key Responsibilities:**

- Assist the PC in planning, monitoring, and supervising the implementation of project activities.
- Develop and implement a robust monitoring and evaluation (M&E) system for the project, including data collection, analysis, and reporting.
- Conduct regular field visits to monitor project progress, assess results, and identify any challenges or deviations.
- Collect and manage data related to project activities, outcomes, and indicators.
- Prepare regular progress reports and other M&E reports for the PC, IE and PKSf Management.
- Liaise with partner NGOs, government agencies, and local communities to facilitate data collection and ensure project compliance.
- Assist to Conduct baseline surveys and impact assessments to measure project effectiveness.
- Provide technical support to Field Facilitators on M&E and data collection methods.
- Organize and participate in trainings on M&E for project stakeholders.
- Assist the PC in ensuring quality and timely completion of project deliverables.
- Perform any other duties assigned by the PC as per instruction from PKSf & IE Management.

**Education and Experience:**

- Master's degree in Agriculture or Bachelor's degree in Agricultural Engineering.
- Having 3rd Division/class or equivalent CGPA in any examination will incur ineligibility.
- At least 4 years of professional experience in M&E or research, preferably in water resources in drought-prone areas.
- Experience in data collection, analysis, and reporting using quantitative and qualitative methods.
- Strong knowledge of M&E principles and methodologies.
- Experience working with GIS and other data management tools is an asset.
- Experience working with government agencies and local communities in Bangladesh is an asset.
- Excellent communication, interpersonal, and reporting skills are essential.

**Age Limit:**

Maximum 45 years

**Other Qualifications:**

- Knowledge of drought, climate change adaptation, water management, and agriculture in the context of Bangladesh, particularly Barind region.
- Fluency in English and Bengali languages is essential.
- Must have a valid motorcycle driving license.
- Must have a Professional membership with the Institution of Engineers, Bangladesh-IEB (where applicable).

**Salary and other admissible benefits.**

- Monthly gross salary will be BDT 50,000/- (including all taxes).
- Two Eid bonus (50% of gross salary) and one NoboBorsho bonus (10% of gross salary) are provided annually.
- Mobile phone bill allowance of BDT 700 per month is provided.
- Travel allowance of BDT 5,000 per month is provided.

**Read Before Apply**

Interested Candidates are requested to apply through online to Deputy Director-HR SKS Foundation, College Road, Uttar Horin Singha, Gaibandha-5700. Applications should reach with detailed CV including contact cell-phone number and two referees. Only short listed candidates will be called for interview. Women are especially encouraged to apply.

**Photograph must be enclosed with the resume.**

**Apply Procedure**

Apply online (<http://www.sks-bd.org/index.php/career>)

Application Deadline: **27 May, 2025**